

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana
February 6, 2018**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 p.m. on Tuesday, February 6, 2018, in the Council Chambers at City Hall. Roll call was held with the following **Commission Members Present:** Jay Hamlin, Becky Hickman, Mike Jones, Linda Kahle, Gary Moeller, Sherry Monesmith, Kent Reyling, Beth Seidl, Pat Thyen & Selena Vonderheide. **Commission Members Absent:** Darla Blazey. **Staff Members Present:** Kyle Rupert, Doreen Lechner, Corina Mack, Emily Peak & Liz Book. **City Attorney:** Renée Kabrick. **Guests in attendance:** Mayor Terry Seitz, Dean Vonderheide, students from Forest Park High School, & Christine Golden. The Pledge of Allegiance was recited.

Approval of Minutes

Sherry Monesmith moved to approve the minutes of both January meetings. **Selena Vonderheide** seconded. Motion passed 10-0.

City Financial Statement

Becky Hickman moved to approve the claims as presented. **Pat Thyen** seconded. Motion passed 10-0.

Public Business

Director's Report/Performing Art

Kyle reported:

- He reminded the Board of the upcoming strategic planning meeting, which will be held on February 17th.
- *Julian Gargiulo* gave a wonderful performance, filled with unexpected humor. He was very personable and a great joy to have in Jasper. During his time in town, he also performed at the Jasper Middle School.
- The new Arts Center sign has been installed. Doreen and Kyle, along with select VUJC staff, received training on how to operate the sign. The digital signage can be customized to fit the needs of the Arts Center.
- The next show in the Performer's Series is *On Golden Pond*. There are some seats still available, and Kyle encouraged those who are interested to contact the Box Office.
- He gave an update on the progress that has been made in developing an art acceptance policy. This issue was raised during the December meeting when a *Myra Schuetter* piece was offered to JCA by Jeanne Campbell. Kyle and Emily are working with the Visual Arts Committee to expand upon the current policy.
- The current Box Office software, *Choice*, is being discontinued at the end of June. Kyle asked for permission to seek quotes to purchase new box office software. **Gary Moeller** made a motion to allow Kyle to seek quotes to purchase new box office software. **Beth Seidl** seconded. Motion passed 10-0.
- The Performing Arts Committee has met numerous times to determine the 2018-2019 season. There will be a few changes to the format of the season to make use of the new venue space at the Astra. However, the total number of performance in the season will still be 12.
 - Main Stage / Performer's series - 5 shows
 - Backstage series 3 shows
 - Family Fun - 2 shows
 - Live at the Astra - 2 shows

The United States Air Force Mid-America Band will be performing at the Arts Center as a Special Event. **Kent Reyling** made a motion to accept the season as presented. **Linda Kahle** seconded. Motion passed 10-0. Kyle asked permission to seek quotes for the season guides. **Gary Moeller** made a motion to allow Kyle to seek quotes for season guides. **Sherry Monesmith** seconded. Motion passed 10-0.

- Jasper Citizens' Academy will be held on March 6th, not February 20th, as listed on upcoming events.

Building and Structure Report

Doreen reported:

- She presented quotes for new stage draperies. After discussion it was determined that she should seek quotes for drapes that are inherently fire proof as opposed to the current drapes that have to be retreated every 5 years. **Mike Jones** made a motion to table the discussion until additional quotes are secured. **Beth Seidl** seconded. Motion passed 10-0.
- She asked that the board accept the transfer of items from other city departments. Mac Computer from City Hall asset tag #101991; Kiln from Parks & Recreation (to remain at P&R until Cultural Center is complete) asset tag # 101276; Pottery Wheel / Slab Roller from Parks & Recreation asset tag #101273. **Sherry Monesmith** made a motion to accept the items from the other city departments. **Jay Hamlin** seconded. Motion passed 10-0.

Visual Art Report

Emily reported:

- February's exhibit features Lenny Dowhie & Darryl Halbrooks. Both artists were present for the 1st Thursday Reception and gave Gallery Talks. Also present at the event were a group of Cub Scouts earning their art badges.
- On January 23rd, Emily and Corina hosted a painting class for VUJC students.
- Valentine's Day *Canvas and Cabernet* event will be held on February 20th.
- Winter Workshops began on February 5th.

Education Report

Kyle reported:

- Donna is in Washington D.C. for Kennedy Center training.
- Brown Bag Events will be held in March, April, and May. The theme of the events will cover a variety of topics. More details will be announced at the next meeting.
- *Bam!* Will be performing at the Jasper Middle School. This will be a great show for the students.
- *Justin Roberts and the Not Ready for Naptime Players* will be performing for schools on February 26th at 9 AM and 1 PM. Volunteers are needed for these performances.

Project Coordinator Report

Corina reported:

- The Next Act and JCA will be co-presenting the film, *E.T.*, during Strassenfest. The movie will be shown on Saturday, August 4th at 2:30 PM. Admission to the movie will be an optional donation and proceeds would go to the Next Act and JCA. Corina asked permission to purchase the rights to screen the film for a cost of \$550. **Beth Seidl** made a motion to allow Corina to purchase the rights to screen *E.T.* **Mike Jones** seconded. Motion passed 10-0.
- Chalk Walk planning is underway. Going forward she would like to exclude the year of the event from the logo so leftover shirts can be used the following year. Corina asked permission to seek quotes for Chalk Walk t-shirts up to \$2000. **Mike Jones** made a motion to allow Corina to seek quotes for Chalk Walk t-shirts. **Gary Moeller** seconded. Motion passed 10-0.

Old Business

- Strategic Planning meeting will be held on February 17th from 9 AM to 1 PM at Memorial Hospital Medical Arts Building in the lower level conference room.
- Next Act – On target for April 14th opening, lots of work going on, no new surprises.
- Cultural Center – Design Development phase is closed and the construction document phase is underway. Work is being done to develop a plan to address zoning issues. The Cultural Center will be part of a planned unit development (PUD). This will allow standards to be set for the area to avoid the need to ask for multiple ordinances to be passed for zoning issues.

- LEADs – Give Where You Live will be moved to Friday, October 26th. The previous date selected was a snow day that has since been used.

New Business

Adjournment

Gary Moeller moved to adjourn the meeting at 5:10. **Selena Vonderheide** seconded. Motion passed 10-0.

Michael Jones

Attested