

**TENTATIVE AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
APRIL 21, 2025**

INFO	DISCUSS	ACTION	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1. ROLL CALL
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. PLEDGE OF ALLEGIANCE
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. APPROVAL OF MINUTES: MARCH 17, 2025 REGULAR MEETING & APRIL 16, 2025 SPECIAL MEETING
			4. MANAGER'S REPORTS:
			A. ELECTRIC - STAN SEIFERT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1. REQUEST APPROVAL OF BID FOR 15KV BREAKERS FOR NORTHWEST SUBSTATION PROJECT - (BID FOUND AT CITY HALL AFTER 3/17/25 USB MEETING)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. REQUEST APPROVAL TO START HIRING PROCESS FOR LEAD LINEMAN & SUBSTATION TECHNICIAN - DUE TO RETIREMENTS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. REQUEST APPROVAL OF CHANGE ORDER #1 FROM SEL ENGINEERING FOR REDUCTION ON RELAY PANELS FOR NORTHWEST SUBSTATION PROJECT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. ELECTRIC COMMITTEE REPORT - BRIAN HOSTETTER
			B. GAS & WATER - TIM DOERSAM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. UPDATE ON BROSNER STREET MAIN REPLACEMENT PROJECT
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. APPROVE CHANGE ORDER #1 FROM COPPER RIDGE CONTRACTING FOR ADDITION ON MILL STREET WATER MAIN REPLACEMENT PROJECT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. ACCEPT TRANSFER OF 14' LOWE LINE JON BOAT WITH MOTOR FROM PARK DEPT. - ASSET TAG #1301 - APPROVED BY PARK BOARD ON 4/8/25
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. GAS COMMITTEE REPORT - BIBIANNA GREEN
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. WATER COMMITTEE REPORT - PHIL SCHMIDT
			C. WASTEWATER - ED HOLLINDEN
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. REQUEST APPROVAL OF PROPOSAL FROM DONOHUE & ASSOCIATES FOR NPDES RENEWAL & LOCAL LIMITS REEVALUATION
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. REQUEST APPROVAL TO ATTEND OPERATOR'S EXPO CONFERENCE ON 5/15/25 FOR \$600 - 4 EMPLOYEES
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. WASTEWATER COMMITTEE REPORT - STEVE HALE
			D. BUSINESS MANAGER - ASHLEY KIEFER
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. UPDATE ON CONTINUOUS IMPROVEMENT INITIATIVES * SMART METER PORTAL * CONTENT MANAGER - SCAN TO TYLER SOFTWARE * INVOICE AUTOMATION * PAYROLL / TIMEKEEPING - DEMO FROM TYLER
			E. GENERAL MANAGER - ROB YOUNG
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. UPDATE ON WESSLER ON-SITE ACTIVITY / ASSET MANAGEMENT PLAN
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F. FINANCE COMMITTEE REPORT - TARA ECKMAN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. CITY ATTORNEY - RENEE KABRICK
			6. OTHER BUSINESS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. MAYOR, COUNCIL MEMBERS, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7. ADJOURNMENT