TENTATIVE AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
DECEMBER 16, 2024

INFO	DISCUSS	ACTION	
☐	☐	☒	1. ROLL CALL
☐	☐	☒	2. PLEDGE OF ALLEGIANCE
☐	☐	☒	3. APPROVAL OF MINUTES: NOVEMBER 18, 2024 REGULAR MEETING
			4. MANAGER'S REPORTS:
☐	☐	☐	A. ELECTRIC - STAN SEIFERT
☒	☒	☒	1. ELECTRIC COMMITTEE REPORT - BRIAN HOSTETTER A. MEETING HELD ON 12/10/24 - APPROVE 2025 CAPITAL EXPENDITURE PLAN
☐	☒	☒	B. GAS & WATER - TIM DOERSAM 1. RESULTS OF CHEMICAL QUOTES OPENING IN NOVEMBER
☒	☒	☒	2. APPROVE MAGUIRE IRON INVOICES FOR WATER TOWER MAINTENANCE FOR $67,059
☒	☐	☐	3. UPDATE ON MILL STREET WATER MAIN REPLACEMENT PROJECT
☒	☐	☐	4. UPDATE ON BACKUP WATER SUPPLY PROJECT
☒	☒	☒	5. GAS COMMITTEE REPORT - BIBIANNA GREEN A. MEETING HELD ON 12/11/24 - APPROVE 2025 CAPITAL EXPENDITURE PLAN
☒	☒	☒	6. WATER COMMITTEE REPORT - PHIL SCHMIDT A. MEETING HELD ON 12/11/24 - APPROVE 2025 CAPITAL EXPENDITURE PLAN
☐	☐	☐	C. WASTEWATER - ED HOLLINDEN
☒	☒	☒	1. WASTEWATER COMMITTEE REPORT - STEVE HALE A. MEETING HELD ON 12/10/24 - APPROVE 2025 CAPITAL EXPENDITURE PLAN
☒	☒	☒	D. BUSINESS OFFICE MANAGER - ASHLEY KIEFER 1. ANNUAL BAD DEBT WRITE-OFF
☒	☐	☐	2. UPDATE ON COLLECTION ACTIVITIES
☒	☐	☒	3. USE TRECS CLEARINGHOUSE LETTER SERVICE FOR $3.00 PER LETTER
☒	☐	☐	4. IDENTITY THEFT PREVENTION PROGRAM REPORT
☒	☐	☐	5. CHANGE IN MEETING TIMES FOR 2025 & REMINDER - NEXT MEETING ON TUESDAY, JANUARY 21ST
☒	☐	☒	E. GENERAL MANAGER - ROB YOUNG 1. APPROVE PROPOSAL FOR MUNICAST FORECASTING & TREND ANALYSIS FOR $3,995
☒	☐	☒	2. APPROVE QUOTE FROM TYLER TECHNOLOGIES FOR INVOICE AUTOMATION TOOL FOR $6,433
☒	☐	☐	3. UPDATE ON ELECTRIC INSURANCE AMOUNTS FOR 2025
☒	☐	☐	4. UPDATE ON LANDFILL SOLAR PROJECT
☒	☐	☐	5. UPDATE ON NORTHSIDE WASTEWATER TREATMENT PLANT
☒	☐	☐	6. UPDATE ON NORTHWEST SUBSTATION PROJECT
☐	☐	☒	F. FINANCE COMMITTEE REPORT - TARA ECKMAN
☐	☐	☐	5. CITY ATTORNEY - RENEE KABRICK
			6. OTHER BUSINESS
☒	☐	☐	A. MAYOR, COUNCIL MEMBERS, etc.
☐	☐	☒	7. ADJOURNMENT