

**TENTATIVE AGENDA  
REGULAR MEETING  
UTILITY SERVICE BOARD  
NOVEMBER 18, 2024**

INFO	DISCUSS	ACTION	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1. ROLL CALL
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. PLEDGE OF ALLEGIANCE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. QUOTE OPENING: CHEMICALS FOR 2025 - WATER **Advertised in the Herald on 10/31/24 & 11/7/24
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4. APPROVAL OF MINUTES: OCTOBER 21, 2024 REGULAR MEETING
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5. BRAD ECKERLE WITH BROSMER LAND SURVEYING - PETITION TO VACATE A PORTION OF A PUBLIC UTILITY & DRAINAGE EASEMENT - LOT 1 - HUNTERS RUN ESTATES
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. PRESENTATION OF 2025 CAPITAL EXPENDITURE PLAN DRAFTS & COMMITTEE MEETING DATES: WATER & GAS - WEDNESDAY, DECEMBER 11TH AT 1:00PM ELECTRIC & WASTEWATER - TUESDAY, DECEMBER 10TH AT 10:30AM
			7. MANAGER'S REPORTS:
			A. ELECTRIC - STAN SEIFERT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. UPDATE ON SMALL BUCKET TRUCK BID OPENING FROM OCTOBER
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. REQUEST APPROVAL TO PURCHASE OF POWER QUALITY MONITOR FOR \$5,376.75
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3. REQUEST APPROVAL FOR FRONTIER TO RELOCATE PHONE LINE FOR \$16,143.21 - (FOR NORTHWEST SUBSTATION PROJECT)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. ELECTRIC COMMITTEE REPORT - BRIAN HOSTETTER A. MEETING HELD ON OCTOBER 29TH
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. GAS & WATER - TIM DOERSAM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. WINTER OUTLOOK ON GAS EXPECTATIONS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. GAS COMMITTEE REPORT - BIBIANNA GREEN
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. WATER COMMITTEE REPORT - PHIL SCHMIDT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. WASTEWATER - ED HOLLINDEN
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. WASTEWATER COMMITTEE REPORT - STEVE HALE
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D. BUSINESS OFFICE MANAGER - ASHLEY KIEFER
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. RESOLUTION #USB 2024-5 - AUTHORIZING & ESTABLISHING POLICY FOR ELECTRONIC FUNDS TRANSFERS
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. RESOLUTION #USB 2024-7 - REMOVE RATES & CHARGES FOR 2014 WHODERVILLE GAS EXTENSION
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. UPDATE ON IMPLEMENTATION OF TYLER SMART METER PORTAL
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	E. GENERAL MANAGER - ROB YOUNG
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. REQUEST APPROVAL OF AGREEMENT WITH GO GOV FOR \$4,800 FOR NOTIFICATION APP - (UTILITIES PORTION - \$2,400) - CIVIL CITY TO PAY OTHER HALF - APPROVED BY BPW
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. RESOLUTION #USB 2024-6 - ESTABLISHING A POLICY FOR SERVICE ALERT NOTIFICATIONS
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3. REQUEST APPROVAL OF AGREEMENT WITH EXOS IT FOR \$302,186 - (UTILITIES PORTION - \$151,093) - CIVIL CITY TO PAY OTHER HALF - APPROVED BY BPW
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. 2025 INSURANCE UPDATE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. NOTIFICATION LETTERS FOR "UNKNOWN MATERIAL" WATER SERVICE LINES MAILED 11/1/24
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. WATER SERVICE LINES IN MILL STREET PROJECT AREA - 7 UNCONFIRMED OUT OF 55
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. UPDATE ON WETLANDS DELINEATION & SITE SURVEY FOR NORTHSIDE WASTEWATER TREATMENT PLAN
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F. FINANCE COMMITTEE REPORT - TARA ECKMAN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. CITY ATTORNEY - RENEE KABRICK
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. OTHER BUSINESS A. MAYOR, COUNCIL MEMBERS, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10. ADJOURNMENT