

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
AUGUST 19, 2024**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, August 19, 2024.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

<u>ROLL CALL:</u>	<u>In Person</u>	<u>By Zoom</u>
Roger Seng – Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Eckman – Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bibianna Green – Gas Commissioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Brian Hostetter – Electric Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Hale – Wastewater Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ALSO PRESENT:

Tim Doersam – Gas & Water Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ed Hollinden – Wastewater Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stan Seifert – Electric Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rob Young – General Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renee Kabrick – City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ashley Kiefer – Office Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ABSENT:

Phil Schmidt – Water Commissioner
Adam Auffart – Vice Chairman

PLEDGE OF ALLEGIANCE

Chairman Roger Seng led the Pledge of Allegiance.

APPROVAL OF MINUTES: JULY 15, 2024 REGULAR MEETING

Chairman Roger Seng presented the minutes from the July 15, 2024 regular meeting with no corrections needed.

Brian Hostetter made a motion to approve the minutes, Tara Eckman seconded the motion. Motion approved, 5-0.

ELECTRIC – RESULTS OF DUMP TRUCK QUOTE OPENING ON 7/15/24

Stan Seifert stated the Uebelhor and Sons quote met specifications, so they can proceed with the quote.

ELECTRIC – APPROVE THE ADDITION OF DUE DILIGENCE OPTION FOR \$2000 TO BANNING ENGINEERING AGREEMENT FOR CIVIL ENGINEERING FOR NW SUBSTATION PROJECT

Seifert stated an item was missed in last month's quote for civil engineering from Banning Engineering. Seifert explained that the optional Due Diligence item for \$2,000 is needed to make sure the site is viable for the new substation.

City Attorney Renee Kabrick stated they are recommending an approval of this item along with another optional item for Drainage Detection for \$3,800, contingent upon the findings of the Due Diligence review.

Tara Eckman made a motion to approve the Due Diligence cost of \$2,000 and the contingent Drainage Detection for \$3,800. Brian Hostetter seconded the motion. Motion approved, 5-0.

ELECTRIC COMMITTEE REPORT

Brian Hostetter, Chairman of the Electric Committee, stated the Electric Committee did not meet during the past month.

WATER – APPROVAL TO RENEW AGREEMENT WITH MUNICIPAL H2O FOR \$4,200

Tim Doersam requested approval to renew the agreement with Municipal H2O for \$4,200. Doersam explained that Municipal H2O keeps the water department current with monthly alerts from EPA, trainings, and internal audits, to comply with EPA standards.

Steve Hale made a motion to approve the agreement renewal at a cost of \$4,200. Brian Hostetter seconded the motion. Motion approved, 5-0.

WATER – FALL HYDRANT FLUSHING TO BEGIN MONDAY, SEPTEMBER 9, 2024

Tim Doersam announced that fall hydrant flushing will begin Monday, September 9th and will continue approximately 6-8 weeks.

WATER – UPDATE ON MILL STREET WATER MAIN REPLACEMENT PROJECT

Doersam stated there is a pre-construction meeting scheduled for 8/20/24 with an estimated project start in the next couple of weeks.

WATER – UPDATE ON INSPECTION OF RIVER INLETS

Tim Doersam stated that the inlet inspection was completed. A screen was replaced on one inlet and a limb removed out of the other, no other issues were reported.

GAS PLANNING COMMITTEE REPORT

Bibianna Green, Chairman of the Gas Planning Committee, stated the Gas Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT

Roger Seng, Chairman of the Utility Service Board, stated the Water Committee did not meet during the past month.

WASTEWATER – RESULTS AND ENGINEER’S RECOMMENDATIONS ON BID OPENING FOR SLUDGE HEATER REPLACEMENT PROJECT FROM 7/15/24

Ed Hollinden stated that Midwestern Engineering had reviewed the bids and recommended the low bid from Debra-Kuempel for \$460,101, as it met all specifications.

Tara Eckman made a motion to approve the bid from Debra-Kuempel, Steve Hale seconded the motion. Motion approved, 5-0.

WASTEWATER – APPROVE QUOTE RECEIVED FOR REPLACING 8” CLAY LINE NEAR PLEASANT VIEW DRIVE

Ed Hollinden asked for the board’s approval of the quote from Knies Construction in the amount of \$16,100 to replace a disintegrating clay line near Pleasant View Drive. He stated that the line is leaking and needs to be replaced soon. It was discovered when they were working on lines for a homeowner near there.

Brian Hostetter made a motion to approve the quote for \$16,100 from Knies Construction. Steve Hale seconded the motion. Motion approved, 5-0.

WASTEWATER PLANNING COMMITTEE REPORT

Steve Hale, Chairman of the Wastewater Planning Committee, stated the Wastewater Committee did not meet during the past month.

BUSINESS OFFICE MANAGER – UPDATES TO NON-RECURRING CHARGES – RESOLUTION # USB 2024-3 – WATER METER PARTS PRICE LIST

Business Office Manager Ashley Kiefer presented resolution # USB 2024-3 regarding an increase in the cost of various materials used to install and repair water lines and meters. This is due to an increase in the cost of these materials from the suppliers.

Tara Eckman made a motion to approve Resolution # USB 2024-3. Bibianna Green seconded the motion. Motion approved, 5-0.

GENERAL MANAGER – UPDATE ON NORTHSIDE WWTP EXPANSION PROJECT

General Manager Rob Young shared that the proposed Northside wastewater plant and drainage into Mill Creek is posted for public notice on the IDEM website as of last week and will be through September 12th.

GENERAL MANAGER – UPDATE ON BACKUP WATER SUPPLY PROJECT

Young stated the first group project sync-up was held last week. ISI will have most of their work completed and ready for site work in a month or so. Some material delays may cause the Patoka portion to take longer to complete. The EDA construction completion date is 10/5/25, and there has been no concerns expressed about not meeting that date thus far.

GENERAL MANAGER – UPDATE ON AMI IMPLEMENTATION PROJECT

Rob Young shared an update on the current status of the AMI meter implementation progress in each department. In total, the utilities are about 75% complete on the replacement of meters with AMI meters. Electric is 93% completed. The water department is 58% completed. The gas department is 70% completed.

GENERAL MANAGER – UPDATE ON LEAD LINE SURVEY

Young stated that the office has been following up and meeting with 120 Water on the lead line survey answers and doing data clean up for further communication when required in the future. There are no issues with the data gathered as of now, the first submittal of responses is due in October and the survey is on track to have the necessary information required for this submittal.

GENERAL MANAGER – CONGRATULATIONS TO TIM DOERSAM – G&W MANAGER ON 30 YEARS WITH THE CITY OF JASPER UTILITIES

Rob Young congratulated Tim Doersam, Gas and Water Manager, on 30 years of service to the City of Jasper Utilities. Mayor Dean Vonderheide presented him with the certificate and thanked him for his service to the city.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET

Secretary Tara Eckman reported the Finance Committee had met tonight and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Steve Hale made a motion to approve the claims as presented. Brian Hostetter seconded the motion. Motion approved, 5-0.

There being no further business to come before the Board, the meeting was adjourned at 7:19PM upon motion by Brian Hostetter and seconded by Steve Hale. Motion approved, 5-0.

The minutes were hereby approved _____ with without corrections this 16th day of September, 2024.

Attest:


Secretary


Chairman