

- JMYLC -

Constitution of the Jasper Mayor's Youth Leadership Council

Article I. Organization Name

Section I: The name of this organization shall be the Jasper Mayor's Youth Leadership Council. This name shall not be changed unless by unanimous consent of the Executive committee and approval by the Mayor of the City of Jasper.

Section II: This organization will use the name or its acronym, JMYLC, in all publicity materials and correspondence.

Article II. Mission Statement

To empower the student leader of the City of Jasper with engaging service opportunities that aspire to benefit the entirety of the Jasper community.

Article III. Constitutional Authority

Section I: This constitutional document specifically outlines and establishes the duties within the council. This constitutional document shall hold supremacy over the council and be used to supersede or resolve any dispute within the organization.

Section II: The establishment of bylaws will govern administrative and procedural matters (such as time and location of meetings, etc.). Bylaws shall not conflict with this constitution. Bylaws may be adopted, amended, or temporarily suspended by a majority vote present at an organization meeting where a quorum is present.

Article IV. Organization Membership

Section I: Membership in the organization shall be open to current or incoming students of High Schools within the municipal boundaries of Jasper.

Section II: Eligibility for membership or appointed or elected student officer positions may not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability. The organization shall have no rules or policies that discriminate on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability.

Section III: Membership selection shall be decided upon annually and approval of the Mayor. School Counselors will recommend the required amount of nominated students to be a part of the organization to the Mayor, and then

he/she will review all decisions. There will be a total not to exceed 20, evenly distributed, between Sophomores, Juniors, and Seniors.

Article V. Executive Committee

Section I: The Executive Committee's directs the Council throughout the year. The Executive Committee works together under the leadership of the Council President to form goals, timelines, and to manage the implementation of such. The Executive Committee has ultimate executive authority over JMYLC decisions and actions. The President should have one year prior experience on the Council.

Section II: The executive committee of the Jasper Mayor's Youth Leadership Council shall consist of the following officers: Council President, Vice-President, Secretary, Communications Chair, and Class Representative.

Section IV: All executive officers must fulfill the following criteria:

- Must be enrolled in High School operating within the city limits
- Must maintain a minimum GPA of 3.0 throughout his/her tenure

Section V: Any officer who, during the term of his/her office, ceases to be a voting member, or fails to fulfill ANY of the criteria above shall be removed from his/her office and a replacement shall be elected.

Article VI. Duties and Powers of Executive Officers

Section I: President – it shall be the power and duty of the Council President to:

- Have executive authority, tie breaker, over the JMYLC decisions and actions
- Create the agenda for the meetings
- Lead discussion in both executive and full – council meetings
- Act as the primary representative for the organization
- Ensure that members carry out their responsibilities, and delegate work among members/ committees to keep the Council on track
- Schedule meetings, and has the authority to call for special executive and large – group meetings

Section II: Vice President – it shall be the duty of the Council Vice-President to:

- Oversee all organization activities and committees
- Assist all committee chairs
- Provide progress updates of committees to President and council
- Assume responsibilities of the President if he/she is unable to fulfill executive duties
- Ensure members are held accountable for attendance and project responsibilities

Section III: Secretary – it shall be the duty of the secretary to:

- Attend and record all meeting information
- Keep attendance of executive, large-group meetings, and all activities
- Keep archive of council meetings, initiatives, etc.

- Correspond with the Communication chair in releasing meeting notes to absent members

Section IV: Communications Chair – it shall be the duty of the communications chair to:

- Communicate with members about upcoming meetings, activities, etc.
- Correspond with President and committee chairs about all activities
- Act as the chief liaison of communication between the organization and the public/media
- Manage all social media outlets and organization website with up-to-date information
- Chair publicity/promotions committee for all events

Section V: Class Representative – it shall be the duty of the class representative to:

- Attend executive meetings as the respective grade – level delegate
- Reflect and voice the opinions of their peers

Article VII. Council Meetings & Attendance Policy

Section I: Full – council meetings shall be held as scheduled of each month during the academic year (one per month).

Section II: Executive officer meetings shall be held as scheduled of each month during the academic year (one per month).

Section III: At the discretion of the President, he/she may call special meetings or change/cancel regularly scheduled meetings.

Section IV: Council business cannot be conducted unless a quorum of the membership is present.

Section V: Members must be present at meetings in order to vote on any topic or idea.

Section VI: All members, executive and non-executive, may not have more than three unexcused absences per year (including full-council and executive committee meetings). In the case that a member exceeds three unexcused absence, the Executive committee has the power to remove that member by a two-thirds majority and approval from the Mayor. *possible teacher verification form

Article VIII. Council Advisors

Section I: The Mayor of the City of Jasper shall be the chief advisor of the Jasper Mayor's Youth Leadership Council. If needed, the Mayor of Jasper may have others advise the council in his/her absence.

Section II: All decisions made by the Jasper Mayor's Youth Leadership Council shall be submitted to and approved by the Mayor.

Section III: The Mayor has the power to remove anyone from the council without the executive committee's approval.

Article IX. Disciplinary Actions

Section I: All members of the Jasper Mayor’s Youth Leadership Council are expected to uphold and adhere to the rules and regulations of their High School Student Handbook.

Section II: Members that violate the Student Handbook and Organization Policies may face disciplinary action.

Article X. Amendments

Section I: Proposed amendments to this constitution shall be presented in writing to the full-council one meeting prior to the meeting where the amendment will be voted upon.

Section II: The Executive Committee shall review the amendment preceding the vote and make recommendations on all constitutional revisions prior to the consideration by the full-council.

Section III: Constitutional amendments require approval by two-thirds of voting members present at a regular meeting. The amendment shall be effective immediately unless otherwise stipulated in the amendment.

By my signature, I acknowledge that I have read and understand the Jasper Mayor’s Youth Leadership Council Constitution.

JMYLC Signature

JMYLC Printed

Date