

**MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
MAY 15, 2023**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, May 15, 2023.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

| <b><u>ROLL CALL:</u></b>               | <b><u>In Person</u></b>             | <b><u>By Zoom</u></b>    |
|--|-------------------------------------|--------------------------|
| Roger Seng – Chairman                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tara Eckman – Vice Chairman            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Bibianna Green – Secretary             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Phil Schmidt – Electric Commissioner   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Adam Auffart – Wastewater Commissioner | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Brian Hostetter – Gas Commissioner     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**ALSO PRESENT:**

|                                    |                                     |                          |
|------------------------------------|-------------------------------------|--------------------------|
| Tim Doersam – Gas & Water Manager  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ed Hollinden – Wastewater Manager  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Stan Seifert – Electric Manager    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Bud Hauersperger – General Manager | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Renee Kabrick – City Attorney      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ashley Kiefer – Office Manager     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**ABSENT:**

Steve Hale – Water Commissioner

**PLEDGE OF ALLEGIANCE** (DVD-03:15)

Chairman Roger Seng led the Pledge of Allegiance.

**WASTEWATER- QUOTE OPENING: ROOF REPLACEMENT** (DVD-03:40)

Bud Hauersperger stated that only one quote was received for the Roof Replacement for the Wastewater Department Buildings. Hauersperger opened the quote and read aloud as follows:

- |                        |             |
|------------------------|-------------|
| 1. Rabbit Roofing, LLC | \$67,930.00 |
| Huntingburg, IN        |             |

The quote included a Non-Collusion Affidavit, an Indiana Legal Employment  
Utility Service Board

Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Chairman Roger Seng stated that the Capital Expenditure amount for this project was listed for \$65,000. Ed Hollinden explained that there are 6 buildings at the Wastewater plant that need replacement over the course of the next few years. The Capital Expenditure was for 2 buildings, and they requested the quote to be for 3 of the buildings due to the condition of all the roofs needing replacement. Hollinden stated that the new roofs quoted should last 30 years. Hollinden asked for approval of the quote to replace the 3 roofs from Rabbit Roofing LLC, pending review of specifications.

Phil Schmidt made a motion to approve the roof replacement from Rabbit Roofing LLC, pending specification review. Brian Hostetter seconded the motion. Motion approved, 6-0.

**APPROVAL OF MINUTES: APRIL 17, 2023 REGULAR MEETING** (DVD-06:14)

Chairman Roger Seng presented the minutes from the April 17, 2023 Regular Meeting and there were no corrections or amendments. Seng asked for approval of the minutes as presented.

The Board agreed unanimously to approve the minutes of the meeting as presented, 6-0.

**ELECTRIC DEPARTMENT-APPROVE PROPOSAL FROM IMPA SERVICE CORP FOR NEW SUBSTATION EVALUATION STUDY** (DVD-06:25)

Stan Seifert requested approval of a proposal from IMPA Service Corp for a New Substation Evaluation Study. Seifert stated that building the additional substation at the intersection of St. Charles and W 36<sup>th</sup> Street could potentially divert a brown out on the north side, while considering there are 150 acres on the north side that could be developed yet. Seifert explained that the old power plant worked as a substation and with the removal of that has caused some concern that if the north tie substation goes down that could cause problems. Seifert stated that IMPA proposed a cost of \$7,750.00 to provide the evaluation study for the new substation.

Adam Auffart made a motion to approve the proposal from IMPA for a New Substation Evaluation Study for \$7,750.00. Tara Eckman seconded the motion. Motion approved, 6-0.

**ELECTRIC COMMITTEE REPORT** (DVD-8:30)

Phil Schmidt, Chairman of the Electric Committee, stated the Electric Committee did not meet during the past month.

**WATER DEPARTMENT - UPDATE ON HYDRANT FLUSHING** (DVD-8:38)

Tim Doersam stated that they will be finishing up on the spring hydrant flushing this week.

**UPDATE ON GRASSLAND HILLS-GAS NETWORK MODELING** (DVD-8:50)



Doersam explained that the modeling from USDI is complete, and plans are in place for handling the low pressure in the next couple of weeks. Doersam stated they will begin work at the intersection of Bittersweet and 31<sup>st</sup> and all work will be done in house except for some welding.

**APPROVAL CHANGE ORDER # 1-LOVE EXCAVATING- MAIN STREET WATERMAIN PROJECT- PHASE II (DVD-9:48)**

Tim Doersam asked for the approval of Change Order #1 from Love Excavating for the Main Street watermain project for an addition of \$3,064.50. Doersam informed the Board that the difference in the original amount was due to anticipating a 2-inch fire protection line for the old K of C building and it was a 6-inch fire protection line that had to be replaced.

Brian Hostetter made a motion to approve Change Order # 1 for an addition of \$3,064.50 from Love Excavating. Adam Auffart seconded the motion. Motion approved, 6-0.

**GAS PLANNING COMMITTEE REPORT (DVD-10:44)**

Brian Hostetter, Chairman of the Gas Planning Committee, stated the Gas Committee did not meet during the past month.

**WATER PLANNING COMMITTEE REPORT (DVD-10:51)**

Roger Seng, Chairman of the Board, stated the Water Committee did not meet during the past month.

**WASTEWATER PLANNING COMMITTEE REPORT (DVD-11:02)**

Adam Auffart, Chairman of the Wastewater Committee, stated the Wastewater Committee did not meet during the past month.

**GENERAL MANAGER –APPROVE RESOLUTION # USB 2023-3 REGARDING CHANGES TO THE SALARY ORDINANCE-NEW PART-TIME POSITION (DVD-11:15)**

Bud Hauersperger explained that while they removed some part time positions, they are requesting to add a Permanent Part-Time Business Office Specialist to use on an as needed basis. This position would allow us to bring in experienced help during critical times to keep the utility office running during these times of need.

Phil Schmidt made a motion to approve Resolution # USB 2023-3 regarding changes to the salary ordinance. Bibiana Green seconded the motion. Motion approved, 6-0.

**APPROVE RESOLUTION NO. 2023-4 TO CAP INTEREST RATE ON EXISTING LOANS FROM ELECTRIC TO WATER (DVD-12:45)**

Bud Hauersperger requested approval of Resolution No. USB 2023-4 recommending amendment of the term loans between the Electric Department and the Water Department. Hauersperger explained that the interest rate was based on the monthly investment rates and worked well in the past, however as interest rates continue to increase to 5% and possibly even higher, it is making the interest payments increase considerably. Baker Tilly advised us when looking at the water rate study that it would be beneficial if the interest rates were capped at 2% to be more in line with a bond or loan through the state revolving funds.

Adam Auffart made a motion to approve Resolution # USB 2023-4 capping the interest rate on loans between electric to water. Brian Hostetter seconded the motion. Motion approved, 6-0.

**APPROVE AMENDMENT #2 FROM MIDWESTERN ENGINEERS-BACKUP WATER SUPPLY PROJECT (DVD-15:23)**

Bud Hauersperger explained that the original proposal was from June of 2021 included a meter pit and not a meter building and now we are now using an EDA grant for the project. Hauersperger stated that between the changes of including the meter building, inflation in the cost of materials, and the extra administrative amount due to using the EDA grant, he is seeking the approval of the additional costs. Roger Seng expressed his concern on the current cost estimate, compared to the initial cost estimate. Seng stated we will need to watch when bidding the project, but we need to proceed with the engineering part of the project.

Tara Eckman made a motion to approve Amendment # 2 from Midwestern Engineers regarding the backup water supply project. Brian Hostetter seconded the motion. Motion approved, 6-0.

Tara Eckman questioned Bud Hauersperger if the Water Rate Study was complete yet. Hauersperger explained that the final information was sent last week and he expects the study to be complete soon.

**FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (DVD-21:02)**

Secretary Bibianna Green reported the Finance Committee had met tonight and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Phil Schmidt made a motion to approve the claims as presented. Adam Auffart seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:20PM upon motion by Brian Hostetter and second by Bibianna Green. Motion approved, 6-0.

The minutes were hereby approved \_\_\_\_\_ with  without corrections this 20<sup>th</sup> day of June, 2023.

Attest: Brian K. Stettin \_\_\_\_\_  
Acting Secretary

Ryan A. Song \_\_\_\_\_  
Chairman