

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
APRIL 17, 2023**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, April 17, 2023.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

<u>ROLL CALL:</u>	<u>In Person</u>	<u>By Zoom</u>
Roger Seng – Chairman	☒	☐
Tara Eckman – Vice Chairman	☒	☐
Bibianna Green – Secretary	☒	☐
Phil Schmidt – Electric Commissioner	☒	☐
Adam Auffart – Wastewater Commissioner	☒	☐
Brian Hostetter – Gas Commissioner	☒	☐

ALSO PRESENT:

Tim Doersam – Gas & Water Manager	☒	☐
Ed Hollinden – Wastewater Manager	☒	☐
Stan Seifert – Electric Manager	☒	☐
Bud Hauersperger – General Manager	☒	☐
Renee Kabrick – City Attorney	☒	☐
Ashley Kiefer – Office Manager	☒	☐

ABSENT:

Steve Hale – Water Commissioner

PLEDGE OF ALLEGIANCE (DVD-03:10)

Chairman Roger Seng led the Pledge of Allegiance.

GAS & WATER - QUOTE OPENING: HYDRAULIC WINCH (DVD-03:33)

Bud Hauersperger stated that only one quote was received for a Hydraulic Winch for the Gas & Water Department. Hauersperger opened the quote and stated that the quote was for a Fassi Model Winch:

- | | |
|--------------------------|-------------|
| 1. Meyer Truck Equipment | \$18,815.00 |
| Jasper, IN | |

The quote included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Chairman Roger Seng stated that the Capital Expenditure amount for the winch was listed for \$12,000. Tim Doersam asked for approval of the higher amount to purchase the winch from Meyer Truck Equipment pending review of specifications.

Adam Auffart made a motion to approve the Hydraulic Winch from Meyer Truck Equipment in Jasper pending specification review. Tara Eckman seconded the motion. Motion approved, 6-0.

(Bibianna Green left the room.)

GAS - QUOTE OPENING: WELDER (DVD-05:22)

Bud Hauersperger stated that two quotes were received for a welder. Hauersperger opened the quote and read aloud as follows:

1. Airgas \$ 9,684.35
Jasper, IN

The quote was for a Lincoln Ranger 260 MPX model and included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

2. Arc Weld Inc. \$ 9,916.19
Corydon, IN

The quote was for a Lincoln Ranger 260 MPX model and included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Seng stated both quotes were under the Capital Expenditure amount of \$13,000. Doersam requested approval to purchase the lower bid from Airgas pending specification approval.

Tara Eckman made a motion to approve the welder from Airgas for the low bid of \$9,684.35. Adam Auffart seconded the motion. Motion approved, 5-0.

APPROVAL OF MINUTES: MARCH 20, 2023 REGULAR MEETING (DVD-07:31)

Chairman Roger Seng presented the minutes from the March 20,2023 Regular Meeting and there were no corrections or amendments. Seng asked for a motion to approve of the minutes as presented.

Phil Schmidt made a motion to approve the minutes of the March 20,2023 meeting. Tara Eckman seconded the motion. Motion approved, 5-0.

(Bibianna Green re-entered the room.)

ELECTRIC DEPARTMENT-STAN SEIFERT -RESULTS OF ¾ TON TRUCK QUOTE OPENING (DVD-07:58)

Seng first welcomed Stan Seifert as manager of the Electric Department. Seifert stated that he is making the request to remove the trade-in from the purchase of ¾ Ton Truck quoted last month. They plan on putting the 1999 truck in the auction on June 3rd with a starting price of \$2,000, which was the amount of trade-in allowance of the quote from Bob Luegers Motors. Seifert would like to hold the truck until the new one arrives, but if it brings more than \$2,500, they are ok to release the truck since the department has an extra truck due to Jerry Schitter's retirement.

Tara Eckman made a motion to remove the trade-in from the original bid from Bob Luegers Motors in the amount of \$50,910 for the new ¾ ton truck for the Electric Department, pending the amount received from the auction for the 1999 truck, and fleet discount which was not included in original bid. Brian Hostetter seconded the motion. Motion approved, 6-0.

ELECTRIC COMMITTEE REPORT (DVD-10:45)

Phil Schmidt, Chairman of the Electric Committee, stated the Electric Committee did not meet during the past month.

GAS & WATER DEPARTMENT - TIM DOERSAM-APPLICATION FOR NON-RESIDENT WATER CONNECTION (DVD-10:56)

Tim Doersam requested approval of the application for Non-Resident water connection for Brad & Sara Bawel on the property of 55E 190N, which includes the annexation waiver. Phil Buehler of Brosmer Land Surveying and Engineering explained that this property is within the 2 mile jurisdiction but not in the city limits. This would be an additional tap to the existing line extended by the previous owner Steve Braun. Buehler stated that the Bawel's are wanting to continue the line on this property to reach where another home will be built. Doersam had no issues with the connection.

Adam Auffart made a motion to approve the application for non-resident water connection. Phil Schmidt seconded the motion. Motion approved, 6-0.

SPRING HYDRANT FLUSHING UNDERWAY (DVD-14:38)

Tim Doersam informed the Board that spring hydrant flushing is underway and will continue for approximately another 4 weeks. Doersam answered the question of how long the hydrants are kept open to flush. He stated anywhere from 3 to 15 minutes, depending on the clarity of the water.

GAS PLANNING COMMITTEE REPORT (DVD-15:38)

Brian Hostetter, Chairman of the Gas Planning Committee, stated the Gas Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (DVD-15:42)

Roger Seng, Chairman of the Board, stated the Water Committee did not meet during the past month.

WASTEWATER DEPARTMENT – ED HOLLINDEN- APPROVAL TO DECLARE ITEMS AS SURPLUS TO AUCTION (DVD-15:50)

Ed Hollinden asked for the Board’s approval to declare items on the presented list as surplus to auction.

Brian Hostetter made a motion to approve the items as surplus to auction. Bibianna Green seconded the motion. Motion approved, 6-0.

WASTEWATER PLANNING COMMITTEE REPORT (DVD-16:43)

Adam Auffart, Chairman of the Wastewater Committee, stated the Wastewater Committee did not meet.

GENERAL MANAGER –BUD HAUERSPERGER—EDA GRANT FOR BACKUP WATER SUPPLY PROJECT (DVD-16:55)

Bud Hauersperger informed us that we received the EDA grant for the backup water supply project. Hauersperger said that we will be working with Patoka Lake Regional Water on an agreement and obtaining requests for proposals for the final engineering design.

SRF GRANT APPLICATION SUBMITTED FOR NORTHSIDE SEWER PROJECT (DVD-17:35)

Hauersperger stated that the SRF application was submitted on March 31,2023 and he expects to hear back early this summer.

UPDATE ON WATER RATE STUDY (DVD-18:20)

Hauersperger reported that it was thought the rate study was further along. He expects the preliminary reports to be done next month and will have a water committee meeting to review those results.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (DVD-18:50)

Secretary Bibianna Green reported the Finance Committee had met tonight and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Brian Hostetter made a motion to approve the claims as presented. Adam Auffart seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:18PM upon motion by Brian Hostetter and second by Bibianna Green. Motion approved, 6-0.

The minutes were hereby approved _____ with ✓ without corrections this 15th day of May, 2023.

Attest: _____
Secretary

Chairman