

**MINUTES  
SPECIAL MEETING  
UTILITY SERVICE BOARD  
MARCH 16, 2023**

The Special Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 2:30 PM on Thursday, March 16, 2023.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

<b><u>ROLL CALL:</u></b>	<b><u>In Person</u></b>	<b><u>By Zoom</u></b>
Roger Seng – Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Eckman – Vice Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bibianna Green – Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Hostetter – Gas Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adam Auffart – Wastewater Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Schmidt – Electric Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**ALSO PRESENT:**

Ed Hollinden – Wastewater Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bud Hauersperger – General Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renee Kabrick – City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ashley Kiefer – Office Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**ABSENT:**

Steve Hale – Water Commissioner  
Jerry Schitter – Electric Manager  
Tim Doersam – Gas & Water Manager

**PLEDGE OF ALLEGIANCE** (DVD-00:50)

Chairman Roger Seng led the Pledge of Allegiance.

**PUBLIC HEARING NOTICE** (DVD-01:19)

Chairman Roger Seng read the notice of public hearing. Copies of this report are available for public viewing through March 21, 2023 at the Utility Business Office. Written comments from the public will be accepted through March 21, 2023 by being submitted to Bud Hauersperger, Utility Business Office.

**DERICK WIGGINS FROM MIDWESTERN ENGINEERS—REVIEW THE PRELIMINARY ENGINEERING REPORT FOR NORTH SIDE WASTEWATER COLLECTION & TREATMENT IMPROVEMENTS PROJECT(DVD-02:51)**

Derick Wiggins from Midwestern Engineering stated that Dubois County Regional Sewer District reached out to the City to accept wastewater flow from the Haysville and Portersville areas and that Jasper had been designated to be the treatment facility for this. With that statement Wiggins said that is the principal factor of creating this report and applying for SRF funding.

Derick then presented the alternatives set out in this Preliminary Engineering Report.

**Alternative 1** is to “do nothing” and is not considered a viable long-term solution and is not being considered further.

**Alternative 2** is to convey wastewater to a new Sequencing Batch Reactor (SBR) wastewater treatment plant. Derick explained that this type of plant is more compact, meaning using less land, and it costs slightly less to construct at an estimated capital cost of \$10.73 million plus the initial probable costs for piping to get the wastewater to the plant for the north site option of \$3.95 million or the south site option of \$3.61 million.

**Alternative 3** is to convey wastewater to a new Oxidation Ditch wastewater treatment plant. This type of plant has an estimated capital cost of \$13.2 million plus the initial probable costs for piping to get the wastewater to the plant for the north site option of \$3.95 million or the south site option of \$3.61 million. The Oxidation Ditch plant takes more land to construct but has some advantages in the treatment process.

**Alternative 4** is to convey wastewater to the existing wastewater treatment plant and add new surge tanks. Derick stated this alternative would keep the collection pipes separate from the 2 towns and pump to the Northwood lift station, which would need upgraded to handle the additional flow. Pumping all the flow to the existing wastewater plant and adding more surge tanks at the plant would need an estimated capital cost of \$13.7 million.

Derick showed the present worth analysis table showing each alternative and stated that the recommended alternative would be Alternative 2 to convey wastewater to a new SBR plant.

The total projected cost of adding the new SBR plant would be \$17.6 million including probable non-construction costs.

**PUBLIC QUESTIONS OR COMMENTS (DVD-19:02)**

Derick Wiggins opened the floor up for any public questions or comments.

Roger Seng questioned if the adding of a station on North or South sites would allow for further expansion in the future. Derick replied, yes, with their report they had in mind the potential expansion needs if needed in the future. Derick explained that the County had applied for the



SRF last year and concurrently with the City. Derick again stated that the Dubois County project is dependent on a treatment source for their project and believes that since the County is high on the SRF priority list that the City's project should be too. The deadline for the City to submit for SRF is the end of March. Derick also stated that applying for the SRF does not commit the project being completed.

Roger asked if there were any other public comments or questions on this report and with no comments closed the question and comment part of the meeting.

**WASTEWATER PLANNING COMMITTEE REPORT** (DVD-23:19)

Tara Eckman, Vice Chairman of the Utility Service Board, stated the Wastewater Committee did meet on March 3, 2023. Eckman explained that all present reviewed the same above preliminary engineering report for the North Side Sewer Project and the Committee was recommending to the full Utility Service Board to submit the loan/grant application and approval of the preliminary engineering report prepared by Midwestern Engineers.

**APPROVE RESOLUTION # USB 2023-2 ACCEPTING THE PRELIMINARY ENGINEERING REPORT FOR THE WASTEWATER SYSTEM IMPROVEMENTS**  
(DVD-27:18)

Roger Seng presented Resolution #USB 2023-2 to the Board. Seng explained that Resolution #USB 2023-2 concerns the acceptance of the Preliminary Engineering Report for the Wastewater System Improvements and for this report to be submitted to the State Revolving Fund Loan Program for review and approval.

Phil Schmidt made a motion to approve Resolution #USB 2023-2. Bibianna Green seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 2:59PM upon motion by Brian Hostetter and second by Bibianna Green. Motion approved, 6-0.

The minutes were hereby approved \_\_\_\_\_ with ✓ without corrections this 20th day of March, 2023.

Attest: \_\_\_\_\_

  
Secretary

  
Chairman